

# Business Events

## at Rockwood Manor

Meetings • Strategic Planning • Team Building • Retreats

Business Meetings							
Monday-Thursday 8:00AM-4:00PM OR 9:00AM-5:00PM							
Standard Rental Period = (8) Hours <i>(up to 10 total hours available*)</i>							
Event Space	Dimensions	Capacity by Floor Plan					Rental per 8 Hours
<b>Option # 1: <u>Veranda Level</u></b> (Hoover, Rapidan, Caughey, Salomon)		Theater	Classroom	U-shape	Hollow-Square	Conference	<b>\$920.00 / \$1,105.00</b>
Hoover / Rapidan	21' x 30'	60 (Hoover)	42 (Hoover)	24 (Hoover)	28 (Hoover)	20 (Hoover)	See Above
Caughey / Salomon	14' x 42'	40	15	—	—	20 (Caughey)	See Above
<b>Option # 2: <u>Patio Level</u></b> (Brooke Hall, Great Falls)	See above	—	—	—	—	—	<b>\$920.00 / \$1,105.00</b>
Brooke Hall	25' x 40'	80	60	42	42	36	See Above
Great Falls	17' x 35'	50	24	22	22	22	See Above
<b>Additional Room Option</b> Knox Conference Room	Private conference space with boardroom-style tables & chairs <i>Available with the rental of either Manor House level</i>					8	<b>\$375.00 / \$450.00</b>
<b>ADDITIONAL RENTAL ITEMS</b>							
<b>A/V Package</b> <i>projector &amp; screen, microphone, speaker, lectern</i>		<b>Table Linens (\$15.00 ea.)</b>		<b>Flip Charts (\$25.00 ea.)</b> <i>flip chart easels, paper/pads &amp; markers</i>			
<i>Montgomery County and Prince George's County businesses qualify for the lower rates.</i> <i>All fees include guest parking, tables, and chairs.</i> <i>Linens, A/V equipment, and flipcharts available for additional fee.</i> <b>*Extra per Hour Rate: \$175.00/\$210.00 (rentals can book up to 2 additional hours)</b> <i>*All rates and fees listed are subject to change and are dependent on availability</i>							



Dining in Rapidan Room



Brooke Hall



Great Falls



Caughey/Solomon

## Weekday Business Retreat Packages

(Includes Full Manor House)	1 Night Weekday Retreat	2 Night Weekday Retreat	3 Night Weekday Retreat
Number of days	2 days	3 days	4 days
Start & End Day/Time	Available Monday-Thursday	Available Monday-Thursday	Available Monday-Thursday
Cost	\$4,720.00/\$5,710.00	\$5,950.00/\$7,140.00	\$7,140.00/\$8,570.00
Amount of Manor House Time	16 hours	24 hours	32 hours
Overnight Accommodations	Total Overnight Guest Capacity: <b>85</b>		

## Overnight Accommodations

Hotel-Style Rooms Monday – Thursday	Rates
Carolyn Cottage — Rooms 1 & 5	\$125.00 / \$150.00
Carolyn Cottage — Rooms 2, 3, 4	\$115.00 / \$140.00
Skyview Lodge — Rooms 1, 2, 3, 4, 5	\$115.00 / \$140.00
Carolyn Cottage + Skyview Lodge (10 Rooms Total) **This special rate is only available in conjunction with an 8-hour rental **	\$905.00 / \$1085.00
The French House Monday-Thursday	
3-Bedroom Bungalow	\$240.00 / \$290.00
Bunkhouses & Cabin Monday—Thursday	
Weston Hill, The Oaks, Tall Timbers	\$435.00 / \$520.00 per Cabin
<p style="text-align: center;"><i>Montgomery and PG County Residents Receive Lower Rate (50% of rental fee due at the time of booking)</i></p> <p style="text-align: center;"><b>All overnight reservations include a 6% MD state tax and 7% transient tax.</b></p>	



Carolyn Cottage



Skyview Lodge



French House



Bunkhouses