

Business Events

at Rockwood Manor

Meetings • Strategic Planning • Team Building • Retreats

Business Meetings							
Monday-Thursday 8:00AM-4:00PM OR 9:00AM-5:00PM							
Standard Rental Period = (8) Hours (up to 10 total hours available*)							
Event Space	Dimensions	Capacity by Floor Plan					Rental per 8 Hours
Option # 1: Veranda Level (Hoover, Rapidan, Caughey, Salomon)		Theater	Classroom	U-shape	Hollow-Square	Conference	\$920 / \$1,105
Hoover / Rapidan	21' x 30'	60 (Hoover)	42 (Hoover)	24 (Hoover)	28 (Hoover)	20 (Hoover)	See Above
Caughey / Salomon	14' x 42'	40	15	—	—	20 (Caughey)	See Above
Option # 2: Patio Level (Brooke Hall, Great Falls)	See above	—	—	—	—	—	\$920 / \$1,105
Brooke Hall	25' x 40'	80	60	42	42	36	See Above
Great Falls	17' x 35'	50	24	22	22	22	See Above
Additional Room Option Knox Conference Room	Private conference space with boardroom-style tables & chairs <i>Available with the rental of either Manor House level</i>					8	\$375 / \$450
ADDITIONAL RENTAL ITEMS							
A/V Package (\$150.00) <i>projector & screen, microphone, speaker, lectern</i>		Table Linens (\$15 ea.)			Flip Charts (\$25 ea.) <i>flip chart easels, paper/pads & markers</i>		
<p>Montgomery County and Prince George's County businesses qualify for the lower rates. All fees include guest parking, tables, and chairs. Linens, A/V equipment, and flipcharts available for additional fee. *Extra per Hour Rate: \$175/\$210 (rentals can book up to 2 additional hours) *All rates and fees listed are subject to change and are dependent on availability</p>							



Dining in Rapidan Room



Brooke Hall



Great Falls



Caughey/Solomon

Weekday Business Retreat Packages

(Includes Full Manor House)	1 Night Weekday Retreat	2 Night Weekday Retreat	3 Night Weekday Retreat
Number of days	2 days	3 days	4 days
Start & End Day/Time	Available Monday-Thursday	Available Monday-Thursday	Available Monday-Thursday
Cost	\$4,720 / \$5,710	\$5,950 / \$7,140	\$7,140 / \$8,570
Amount of Manor House Time	16 hours	24 hours	32 hours
Overnight Accommodations	Total Overnight Guest Capacity: 85		

Overnight Accommodations

Hotel-Style Rooms Monday – Thursday	Rates
Carolyn Cottage — Rooms 1 & 5	\$125 / \$150
Carolyn Cottage — Rooms 2, 3, 4	\$115 / \$140
Skyview Lodge — Rooms 1, 2, 3, 4, 5	\$115 / \$140
Carolyn Cottage + Skyview Lodge (10 Rooms Total) **This special rate is only available in conjunction with an 8-hour rental **	\$905 / \$1085
The French House Monday-Thursday	
3-Bedroom Bungalow	\$240 / \$290
Bunkhouses & Cabin Monday—Thursday	
Weston Hill, The Oaks, Tall Timbers	\$435 / \$520 per Cabin
<i>*Montgomery and PG County Residents Receive Lower Rate **(50% of rental fee due at the time of booking)</i>	



Carolyn Cottage



Skyview Lodge



French House



Bunkhouses