



# 2025-2026 Seasonal Court Time Lottery Application Instructions

Please read carefully, and call us at 301-765-8650 or email [PBAtennis@MontgomeryParks.org](mailto:PBAtennis@MontgomeryParks.org) if you have questions

## STEP 1: Fill out your APPLICATION

**For one hour of court time:** *Each individual applicant may apply for one hour of court time only.* Complete all information in the "Applicant #1" section of the Application, including your choice of day and starting time (on the hour only), plus a second and third choice if you like. You may be very general with your choices (for example, Monday, anytime between 1:00-5:00 p.m. as your first choice) but please be prepared to accept whatever time is allotted within that time frame.

**For two consecutive hours of court time:** Fill out the "Applicant #1" section of the Application, and a second person (your tennis partner) fills out the "Applicant #2" section of the *same* Application. Applicant #1 will be assigned your one-hour first, second, or third choice, if available, even if the second (consecutive) hour requested by Applicant #2 is not available.

**If you are interested in a two-hour block only** (and not interested in a one-hour block at all), please check the red box at the bottom of the form. In this case, both applicants will receive refunds (see Step 4) if two hours are unavailable as a block. We cannot fill requests for 1½-hour time blocks.

To make the lottery both equitable and expeditious, please submit *only one application per person*. Multiple applications will be disqualified, and you will not be eligible for any 2025-26 seasonal time. If you are awarded time, and later we find a second application was submitted, your awarded time will be revoked.

## STEP 2 – Submit your APPLICATION and DEPOSIT *Deadline: 7pm Monday, February 24, 2025*

Submit your application in an envelope with your name, return home address, email and "TENNIS LOTTERY" clearly and legibly marked on the outside. Applications must be received by **7pm on Monday, February 24, 2025** at Pauline Betz Addie Tennis Center (7801 Democracy Blvd., Bethesda, MD 20817) to be included in the lottery. Applications may be mailed or dropped off at the Tennis Center. We cannot be responsible for the late arrival of mailed applications, so please mail early. Each Applicant must submit a \$100.00 check, made payable to **ActiveMONTGOMERY**. The name on the check must match the Applicant name on the Application. If two applicants apply for two consecutive hours of court time, both Applicant #1 and #2 must submit **separate**, pre-printed checks for \$100.00 with the Application.

## STEP 3 – COURT TIMES are assigned *Results posted Wednesday, March 5, 2025*

The Drawing begins on Friday, February 28, 2025. Requests will be allocated, and applicants will be given one of the three choices of court times from their application until all requests are filled, or all available times have been reserved. Incomplete or illegible forms cannot be considered. No more than one hour will be assigned to any one individual until after April 7<sup>th</sup>.

**REMINDER:** We are required to deposit your \$100 check upon receipt. If you receive court time, the \$100 will be applied to your total court fee. If you do *not* receive one of your three-time choices, we will contact you to try to find an acceptable alternative. If we cannot find a workable slot, we will issue a refund check (please allow 10-15 business days) or leave the \$100 credit on your ActiveMONTGOMERY account. Contracts will be emailed by **Friday, April 4, 2025**.

## STEP 4 – Make your FINAL PAYMENT *Deadline: Tuesday, June 3, 2025*

All permit invoices for seasonal court time will be emailed to the individual in whose name the one hour of court time is reserved (i.e., one contract and contract holder per one hour of court time = one permit invoice to and one payment from that contract holder). Payment can be made by 1) Visa, MasterCard, Discover and American Express online at [www.ActiveMONTGOMERY.org](http://www.ActiveMONTGOMERY.org); or 2) in person at Pauline Betz Addie Tennis Center with Visa, MasterCard, Discover, American Express, cash, or personal check (a single personal check for the balance due, pre-printed with the court holder's name and address). If you received two consecutive hours, two permit invoices will be sent out and two separate payments will be accepted. **PLEASE NOTE:** A **10% late fee** will be added to any balance not paid in full by June 3, 2025. If the total account balance is not paid by **Tuesday, June 17, 2025**, the court time will be cancelled and resold and the deposit forfeited.

## 2025 – 2026 COURT FEES

Saturday & Sunday - 32 WEEKS		
6am	\$672	\$21/hr.
7am - 9pm	\$1344	\$42/hr.
Monday & Tuesday - 32 WEEKS		
7am - 4pm	\$1088	\$34/hr.
5pm - 10pm	\$1344	\$42/hr.
Wednesday - 31 WEEKS		
7am - 4pm	\$1054	\$34/hr.
5pm - 10pm	\$1302	\$42/hr.
Thursday - 30 WEEKS		
7am - 4pm	\$1020	\$34/hr.
5pm - 10pm	\$1260	\$42/hr.
Friday - 32 WEEKS		
6am	\$672	\$21/hr.
7am - 4pm	\$1088	\$34/hr.
5pm - 9pm	\$1344	\$42/hr.

The season runs for 32 weeks - September 2, 2025, through April 16, 2026\*

**No refunds, substitutions or date/time change requests are permitted**

\*Some seasonal court time schedules are comprised of fewer than 32 weeks, due to holiday closures/early closings/late openings etc. **Fees have already been adjusted accordingly for slots affected by below dates.** In case of facility closures due to inclement weather, court times will automatically be extended an additional week.

### SEASONAL COURT TIME EXCEPTIONS

Seasonal Court time is **NOT** held on the following dates – fees listed above have been adjusted.

Thursday, November 27	Facility closed for Thanksgiving
Wednesday, December 24	No seasonal court time, Christmas Eve
Thursday, December 25	Facility closed for Christmas.
Wednesday, December 31	No seasonal court time, New Year's Eve
Thursday, January 1	No seasonal court time, New Year's Day

### IMPORTANT DATES

Monday, February 24, 7:00 p.m.	Lottery Applications due
Friday, February 28	Lottery drawing
Wednesday, March 5	Results posted at the facility
Friday, March 7	Facility begins contacting Applicants who did not receive court time
Friday, April 4	Contracts emailed to Applicants receiving court time
Monday, April 7	Additional Court time requests accepted
Monday, April 28	Signed permits due
Friday, June 3	Final payment due
Friday, June 17	10% late fees assessed on all contracts paid after June 3 Court time will be cancelled and resold if total account balance is not paid by this date



Pauline Betz Addie  
Tennis Center

## 2025-2026 SEASONAL TENNIS LOTTERY APPLICATION

Pauline Betz Addie Tennis Center at Cabin John Regional Park ♦ 301-765-8650  
7801 Democracy Boulevard ♦ Bethesda, Maryland 20817 ♦ [www.CabinJohnTennis.org](http://www.CabinJohnTennis.org)  
♦ Email: PBAtennis@montgomeryparks.org

This is a FILLABLE form, print it out, sign and return with \$100 deposit, payable to ActiveMONTGOMERY.  
See "Instructions" for more details.

All applications and checks must be received by 7:00 pm  
on Monday, February 24, 2025 at 7801 Democracy Boulevard, Bethesda, Maryland 20817.

### APPLICANT #1

Home Phone \_\_\_\_\_

Name \_\_\_\_\_

Work/Cell/Other \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Email **REQUIRED** \_\_\_\_\_ DOB \_\_\_\_\_

	<u>Day of Week</u>	<u>Starting Time (on the hour)</u>	<u>Circle One</u>	<u>Court # (not guaranteed)</u>
1 <sup>st</sup> Choice _____	_____	_____	AM PM _____	_____
2 <sup>nd</sup> Choice _____	_____	_____	AM PM _____	_____
3 <sup>rd</sup> Choice _____	_____	_____	AM PM _____	_____

#### FOR OFFICIAL USE ONLY

Day \_\_\_\_\_ Time \_\_\_\_\_ Court # \_\_\_\_\_

### APPLICANT #2

Home Phone \_\_\_\_\_

Name \_\_\_\_\_

Work/Cell/Other \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Email **REQUIRED** \_\_\_\_\_ DOB \_\_\_\_\_

	<u>Day of Week</u>	<u>Starting Time (on the hour)</u>	<u>Circle One</u>	<u>Court # (not guaranteed)</u>
1 <sup>st</sup> Choice _____	_____	_____	AM PM _____	_____
2 <sup>nd</sup> Choice _____	_____	_____	AM PM _____	_____
3 <sup>rd</sup> Choice _____	_____	_____	AM PM _____	_____

#### FOR OFFICIAL USE ONLY

Day \_\_\_\_\_ Time \_\_\_\_\_ Court # \_\_\_\_\_

**→ If YOU ARE INTERESTED IN TWO HOURS OF COURT TIME OR  
NOTHING AT ALL, PLEASE CHECK HERE:**