

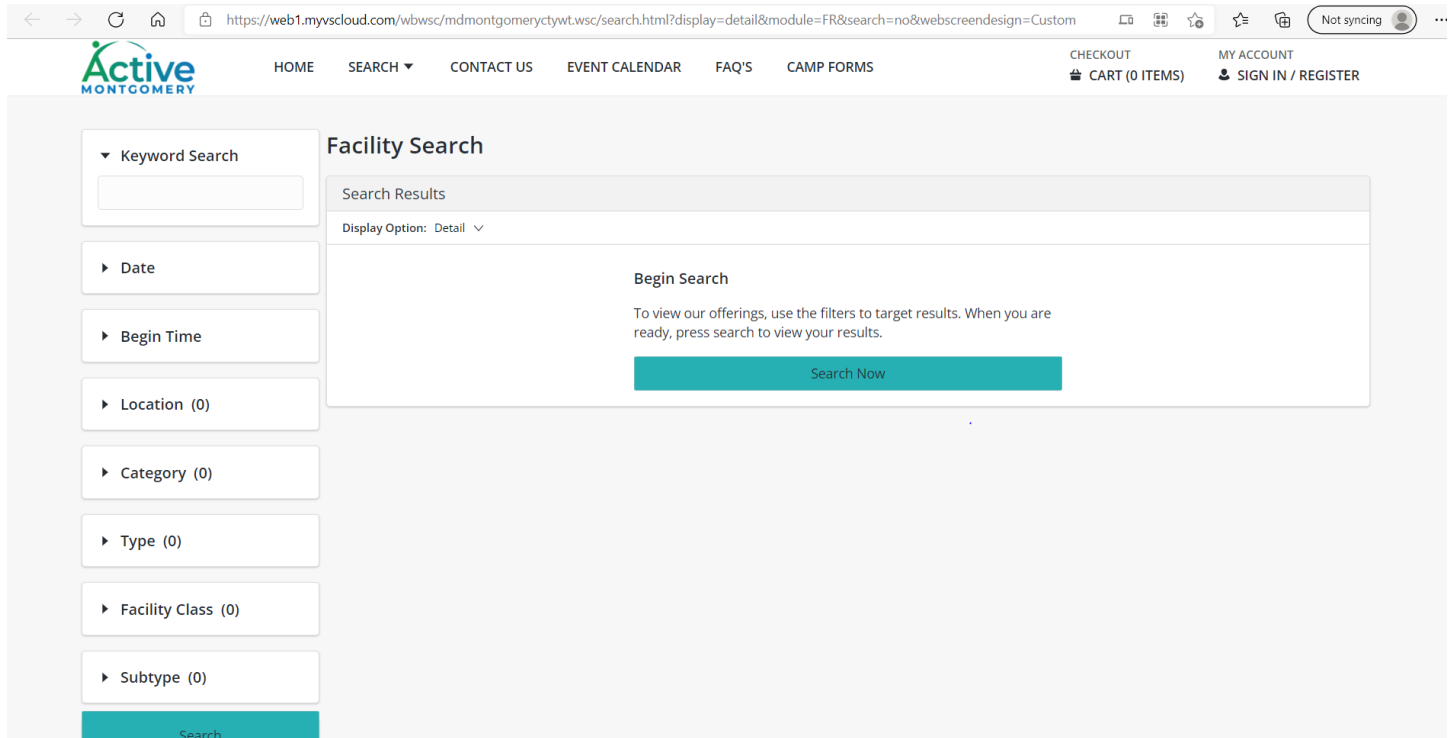
# **A How-To-Guide: Booking a Photo Permit Online**

A Photo Permit give you non-exclusive access to all outdoor grounds at Brookside Gardens for a 1-hour timeslot. Multiple timeslots can be purchases for a maximum of 3-hours. Permits are needed to take pictures on the grounds at all times between the hours of sunrise-sunset. Please visit our [website](#) for a complete Terms and Use.

Use these step-by-step instructions to purchase a photo permit.

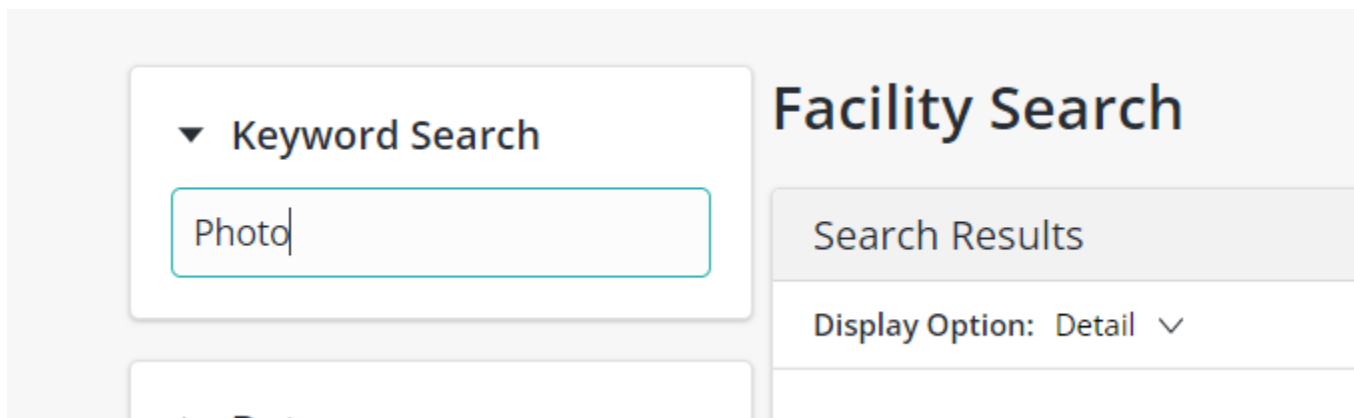
## **Step 1:**

Visit the [Active Montgomery Website](#)



## **Step 2:**

On the left-hand side, type "Photo" in the Keyword Search, and hit search.



Facilities called Brookside Gardens Photo Permit Slot 1, 2, & 3 should appear.

### Facility Search

Search Results Showing results 1-3 of 3

Display Option: Detail ▼

#### Brookside Gardens Photo Permit Slot 1

Date	Facility Description	Location Description	Class Description	Capacity	Price	
<b>Mar</b> <b>4</b>	Brookside Gardens Photo Permit Slot 1	Brookside Gardens	Grounds	25	Add To Cart For Price/Add To Cart For Price	<a href="#">Item Details</a> <span style="font-size: small;">⋮</span>

Book Now: [8:00 am - 9:00 am](#) [9:00 am - 10:00 am](#) [10:00 am - 11:00 am](#) [11:00 am - 12:00 pm](#) [12:00 pm - 1:00 pm](#) [1:00 pm - 2:00 pm](#) [2:00 pm - 3:00 pm](#)  
[3:00 pm - 4:00 pm](#) [4:00 pm - 5:00 pm](#) [5:00 pm - 6:00 pm](#) [6:00 pm - 7:00 pm](#) [7:00 pm - 8:00 pm](#)

#### Brookside Gardens Photo Permit Slot 2

Date	Facility Description	Location Description	Class Description	Capacity	Price	
<b>Mar</b> <b>4</b>	Brookside Gardens Photo Permit Slot 2	Brookside Gardens	Grounds	25	Add To Cart For Price/Add To Cart For Price	<a href="#">Item Details</a> <span style="font-size: small;">⋮</span>


Book Now: [8:00 am - 9:00 am](#) [9:00 am - 10:00 am](#) [10:00 am - 11:00 am](#) [11:00 am - 12:00 pm](#) [12:00 pm - 1:00 pm](#) [1:00 pm - 2:00 pm](#) [2:00 pm - 3:00 pm](#)  
[3:00 pm - 4:00 pm](#) [4:00 pm - 5:00 pm](#) [5:00 pm - 6:00 pm](#) [6:00 pm - 7:00 pm](#) [7:00 pm - 8:00 pm](#)

### Step 3:

Also, on the left-hand side, choose the date you would like to take your pictures. You can do Step 2 and 3 together if you prefer.

Display Option: Detail ▼

**▼ Date**

03/04/2022 

#### Brookside Gardens Phot

Date	Facility Description
<b>Mar</b>	Brookside Gardens Pho

#### Step 4:

Under the Permits Slots, time slots will appear. Available times are in blue, booked timeslot are in black. Choose the timeslot you would like.

Brookside Gardens Photo Permit Slot 1						
Date	Facility Description	Location Description	Class Description	Capacity	Price	
Mar 4	Brookside Gardens Photo Permit Slot 1	Brookside Gardens	Grounds	25	Add To Cart For Price/Add To Cart For Price	<a href="#">Item Details</a> <span>⋮</span>
Book Now:	8:00 am - 9:00 am	9:00 am - 10:00 am	10:00 am - 11:00 am	11:00 am - 12:00 pm	12:00 pm - 1:00 pm	1:00 pm - 2:00 pm
	2:00 pm - 3:00 pm	3:00 pm - 4:00 pm	4:00 pm - 5:00 pm	5:00 pm - 6:00 pm	6:00 pm - 7:00 pm	7:00 pm - 8:00 pm

#### Step 5:

Click Add to Cart on the bottom of the page.

### 1 Selected Items

#### Brookside Gardens Photo Permit Slot 1 (Grounds\_Brookside

Clear Selection

Add To Cart

#### Step 6:

At this point, they will ask you to either log in, or create an account. You will need an account to continue.

Once logged in, they will ask you for a headcount. The headcount should include everyone who will be onsite while the pictures are taking. This includes those getting their pictures taken, the photographer, their assistant(s), and those friends/family who would be on site but not getting their picture taken.

Enter your headcount number and click continue.

### Purchase Options

Facility Headcount: \*

5

Continue

Cancel

## Step 7:

Answer the questions when prompted.



### Brookside Gardens Photo Permit Slot 1 on 03/04/2022 at 11:00 am to 12:00 pm at Bland (Purchase)

Brookside Gardens Photo Permit Slot 1 on 03/04/2022 at 11:00 am to 12:00 pm at Brookside Gardens for Jennifer Bland (Purch

#### Questions

1) What type of photos are you taking? Check all that apply: \*

- Family
- Maternity
- Engagement
- Wedding
- Birthday
- Couples

[Select All](#)

3) Will there be an officiant present OR a ring exchange OR a vow exchange OR a signing of a marriage license while on site?

--- Not Selected ---

4) Will you be arriving in a limo, party bus, or type of large vehicle? \*

--- Not Selected ---

5) Will you be bringing any props, furniture, or backdrops? \*

## Step 8:

Click the Fee check box.

#### Fees

Copy Fees

Parks BG PhotoFilminf Fees - Select a Maximum of 999 Fee(s)

Add	Description	Amount	Quantity
<input checked="" type="checkbox"/>	Parks BG Filming/Photography Small Group (1-7)	50.00	1.00

## Step 8:

Read and Agree to the Terms of Use then click continue

Waivers

**Photography/Filmography Terms of Use**

This permit gives you non-exclusive use of all the outdoor grounds. It does not give you access to the conservatory. Permits are needed between the hours of Sunrise and Sunset, year round. There are no lights in the gardens before sunrise or after sunset. Please double check your times to make sure they are within the sunrise-sunset parameters of your selected date. By checking the box below, you agree that your shoot falls within the allotted sunrise-sunset time.

Please read carefully, as receipt of your payment constitutes understanding of and responsibility to comply with the Terms of Use listed below. For questions or requests, please email [Event.Manager@montgomeryparks.org](mailto:Event.Manager@montgomeryparks.org).

- Wedding Ceremonies which include an exchanging of rings, vows, or has a Officiant present cannot be purchased online and must be arranged through [Event.Manager@montgomeryparks.org](mailto:Event.Manager@montgomeryparks.org) ; I certify that no one in my group is getting married on site
- Photo Sessions are reserved for one hour timeslots. You may book multiple one-hour sessions for a maximum of 3-hours.
- The Photo Session must not interfere with others' enjoyment of the gardens.
- Do not disturb any plants, stand on rocks or displays, block paths, or climb fountain walls.
- Photo Sessions are not allowed in the Conservatory.
- For the safety of all visitors, please be mindful of cords and equipment that pose a hazard.
- Photo Sessions are reserved as available and may not be permitted during scheduled events or periods of heavy public visitation.
- Certain areas of the gardens may be closed for programing, construction, or scheduled events and are not accessible for your shoot. These areas and times are subject to change.
- Photo Sessions can be rescheduled or transferred. No refunds are available.
- For any photos published online or in print, please include location in caption: "Brookside Gardens, Wheaton, Maryland."

I agree with the above \*

[Continue](#) [Cancel](#)

## Step 9:

The photo permit will now be added to the cart.

### Shopping Cart

Shopping Cart

Description	
<a href="#">Remove</a>	Brookside Gardens Photo Permit Slot 1 on 03/04/2022 at 11:00 am to 12:00 pm at Brookside Gardens (Firm)
<b>Grand Total Fees Due</b>	
<b>Total Old Balances Not in Shopping Cart</b>	

[Proceed To Checkout](#) [Continue Shopping](#) [Pay Old Balances](#) [Empty Cart](#)

## Step 10:

Click Proceed to Checkout and follow the instructions to make your payment! The receipt is your permit. Make sure you have a printed or digital copy with you while you are on the grounds. Enjoy your time at the Gardens and I hope your pictures turned out wonderful!