



Wheaton Sports Pavilion
11751 Orebaugh Ave
Wheaton, MD 20902
www.WheatonSportsPavilion.org

December 22, 2021

Dear User Groups:

We are now accepting request for the 2022 Outdoor Field Rental Season. Attached you will find the rental request form for the field rental period from April 1, 2022 – August 31, 2022. All rental requests must be submitted in writing by using the attached form. In order to be eligible for field time during this period, all requests must be submitted no later than 5:00 p.m. on Sunday, January 16, 2022. After 5:00pm, all requests will be given on a first come, first served basis. We will be working to finalize requests and have permits sent to our renters by the end of February 2022.

The Pavilion will be experiencing an increase in field rental rates, this is the first increase in 3 years for the facility. The fees for the outdoor season will be \$95/hour for in-county residents and \$115/hour for non—county residents. We will no longer be offering half field rentals.

Please send your requests to:

Wheaton Sports Pavilion

Scanned and Emailed to: WheatonSportsPavilion@MontgomeryParks.org AND
Heather.Spies@MontgomeryParks.org

OR Mailed to: Wheaton Sports Pavilion
Attn: Heather Spies
11751 Orebaugh Avenue
Wheaton, MD 20902

Please note, the field will be closed or have modified hours on the following dates:

Sunday, April 17 – Closed for Easter Sunday

Monday- July 4—Closed for Independence Day

Payment for the Outdoor Field Rental 2022 Season will be as follows:

- A signed copy of the permit must be returned within 14 days of the finalized permit being sent to you.
- 1/3 of the permit total will be due no later than April 1, 2022
- 1/3 of the permit total will be due no later than July 1, 2022
- 1/3 of the permit total will be due no later than August 1, 2022
- Any additional field time that is added to the permit after the initial payment has been made, payment will be due no later than 14 days after the time has been added to the permit, or prior to the date of the additional field time (whichever comes first).
- No team or organization will be permitted to access the locker rooms or field if there is an outstanding balance on their account



Wheaton Sports Pavilion
11751 Orebaugh Ave
Wheaton, MD 20902
www.WheatonSportsPavilion.org

Once the field requests have been processed, you will receive the permit via email for review and to confirm your times.

Please do not hesitate to contact us with any questions.

Sincerely,

Heather Spies
Facility Manager
Wheaton Sports Pavilion
301-905-3072
Heather.Spies@MontgomeryParks.org

