



MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION Montgomery  
Parks, M-NCPPC, Park Permit Office, 2425 Reedie Drive, Wheaton, MD 20902

P: (301) 495-2525 | E: [ParkPermits@MontgomeryParks.org](mailto:ParkPermits@MontgomeryParks.org) | W: [ParkPermits.org](http://ParkPermits.org)

## IN LINE HOCKEY RINK/ OUTDOOR BASKET BALL/ TENNIS COURTS

### PERMIT REQUEST FORM

Today's Date: \_\_\_\_\_

Park: \_\_\_\_\_ Requested Date(s): \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

**(Reservations may be made daily during established booking times, Park opens at 9am and closes at Dusk.)**

Name of Group or Organization (if applicable): \_\_\_\_\_

Person in Charge: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number(s): Daytime \_\_\_\_\_ Evening \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Purpose of Reservation: \_\_\_\_\_  
\_\_\_\_\_

Number in Attendance: Adults \_\_\_\_\_ Teens \_\_\_\_\_ Children \_\_\_\_\_

**Payment must be made at time of reservation, we accept MasterCard, Visa, American Express, Discover, Cash, Money Order and Check.**

**NOTE: Checks and money orders should be made payable to Active Montgomery within 2 weeks prior to event**

#### **I certify/understand that:**

- I have read all conditions of use/rules and regulations stated on the facility permit.
- The use of beer or alcohol is strictly prohibited.
- No fees or other monies will be collected.

#### **IMPORTANT:**

- **CANCELLATION POLICY:** The fee is **non-refundable**.
- A **\$50** fee will be assessed for reservation changes (Changes must be made at least one week in advance).

Signature: \_\_\_\_\_

Official Use Only: Permit Number: \_\_\_\_\_ Receipt: \_\_\_\_\_