

- I. Purpose
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- III. Cancellation

I. Purpose

This Directive establishes procedures for the notification of maintenance personnel upon the discovery of significant or extensive damage to any M-NCPPC (Commission) maintained facility.

II. Procedures and Responsibilities

- A. Whenever an officer discovers, or is dispatched to, an incident of significant or extensive damage to a Commission maintained facility, the *Watch/Patrol* Commander will be notified by Communications.
- B. The *Watch/Patrol* Commander or shift supervisor will respond to the scene and evaluate the extent of damage to the facility.
- C. If, in the *Watch/Patrol* Commander or shift supervisor's opinion, the damage is sufficiently extensive and/or the facility is unable to be secured, Communications personnel will immediately notify one of the Central Maintenance on-call personnel.
- D. In incidents where the *Watch/Patrol* Commander verifies extensive damage but the facility can be secured, notification will be made by 0800 hours on the next work day by Communications personnel.

**Approved Park Police Document  
Signed Original on File**

**End of Directive**