

- I. Policy
- II. Responsibilities

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This Division's policy is to systematically examine crime, criminal behavior, and other events affecting activity within Montgomery County parks in order to provide informational support to operational decision making and criminal investigations.

- II. Responsibilities

- A. Employees assigned to Crime Analysis are responsible for collection of crime data and related information from both internal and external sources. Crime Analyst will have complete access to and use of all written reports, investigative files/reports, field interview reports, inter-component memoranda and outside information for the purpose of providing operational commanders with current data necessary for deployment decisions. Once collected, these information factors will be collated and analyzed to develop the following:

- 1. Crime Trend Forecast - The crime trend forecast is designed to identify the frequency of crime for particular geographic areas for purposes of projecting future crime trends. This helps to identify any additional police personnel and resources needed to counteract these trends.

Information factors utilized:

- a. Regional intelligence information
- b. County growth and development statistics
- c. Demographic projections
- d. Recreation Department planned activities
- e. Crime frequency information

- 2. Crime Series/Pattern Detection - The crime series analysis is designed to identify offenses committed by the same person or persons with the objective of developing sufficient information leading to an apprehension. The crime pattern analysis is designed to identify offenses having common characteristics, i.e., target type, area, method, time, property taken, and so on, in order to develop recommendations for suppression strategies.

Information factors utilized:

- a. Crime frequency information
- b. Geographic factors
- c. Chronological factors
- d. Victim and target descriptors
- e. Physical evidence information

- 3. Suspect - Crime Correlations - Suspect-crime correlations are developed to construct investigative leads by systematically matching suspect physical, vehicle or modus operandi information from crime reports with related information from the databases. This information is compared to existing crime files to determine whether additional open cases may be associated with an arrested person.

Information factors utilized:

- a. Suspect descriptors
- b. Suspect vehicle descriptors
- c. Modus operandi factors

- 4. Target Profiles - Target profiles attempt to identify and forecast the nature of persons or objects that may fall victim to criminal activity.

Information factors utilized:

- a. Types of structures victimized for a given crime
- b. Types of persons victimized for a given crime

- 5. Crime Potential Forecast - The crime potential forecast attempts to determine future crime events through historical analysis of cyclical, periodic, or special event crime data and the correlation of this information with present and anticipated settings. The focus is on probable locations, target types and time ranges.

Information factors utilized:

- a. Chronological factors
- b. Geographic factors

- B. Employees assigned to Crime Analysis are responsible for preparing and disseminating the following periodic reports:

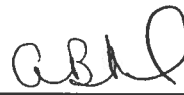
- 1. As requested:
 - a. Special searches of database information.
 - b. In-house publication of semi-confidential information for staff
 - c. The Montgomery County Park and Planning Department's publication of incidents and crime statistics
- 2. Periodic Reports
 - a. Quarterly Crime Report (the reporting period begins each year on January 1—due 4/15, 7/15, 10/15/, 1/15)
 - b. Annual Crime Report (the reporting period covers January 1 thru December 31—due 1/15)
 - c. Weekly crime summary, distributed to all police personnel.

- C. The following rules and controls covering the distribution and control of all such reports will be carefully followed:

- 1. All periodic reports will be distributed to command staff, sergeants, media officer.
- 2. The Assistant Chief, Support Operations Branch, will be directly responsible for the review and approval of all Quarterly and Annual Crime Reports prior to their distribution.

3. Crime Analysis information will be made available to other criminal justice agencies upon request. However, no information will be released in violation of applicable State or Federal laws. The *Assistant Chief, Support Operations or designee* will review and approve all requests for crime analysis information before it is released to any person outside this Division.
 4. *The Crime Analyst will brief the Division Chief and Command Staff on a quarterly basis on all crime patterns and trends identified by Crime Analysis. The Chief, Park Police Division, will also be briefed on all operational activities undertaken as a result of Crime Analysis identification of any crime trends/patterns or suspect identity*
- D. The Assistant Chief, Support Operations will submit regular reports to the Chief, Park Police Division, evaluating the utility and effectiveness of operational deployments made as the result of Crime Analysis supplied information. Reports may be in the form of Commander's Reports or other appropriate memoranda.
- E. Crime Analysis information will be utilized in developing tactics for operational components, general crime suppression strategies, and personnel and resource projections for the Division as they impact future operating budgets.

Issuing Authority: _____



8/23/2013

Chief Antonio DeVaul
Maryland-National Capital Park Police
Montgomery County Division

End of Directive