



# Photography & Filmography Session Request Form

PLEASE PRINT LEGIBLY

## Active Montgomery Account Information

If you already have an account with Active Montgomery, please use the email associated with your account.

If you do not have an account, we will create it for you.

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_ BIRTHDATE \_\_\_\_\_

BUSINESS/ORGANIZATION NAME (if applicable) \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIPCODE \_\_\_\_\_

EMAIL \_\_\_\_\_

PRIMARY PHONE \_\_\_\_\_ SECONDARY PHONE \_\_\_\_\_

## Photo/Film Session Details Please be as specific as possible, so that we can try to accommodate your needs.

PHOTO SESSION DATE REQUESTED \_\_\_\_\_ START TIME \_\_\_\_\_ END TIME \_\_\_\_\_ TOTAL HOURS \_\_\_\_\_

ALTERNATIVE SESSION DATE REQUESTED \_\_\_\_\_ START TIME \_\_\_\_\_ END TIME \_\_\_\_\_ TOTAL HOURS \_\_\_\_\_

SPECIFIC AREA/BUILDING TO BE USED \_\_\_\_\_

TOTAL # PEOPLE IN GROUP (Including photographer, assistants, participants and bystanders): \_\_\_\_\_

TOTAL # VEHICLES EXPECTED \_\_\_\_\_ PLEASE LIST ANY LARGE VEHICLES \_\_\_\_\_

### **Please check all that apply:**

- Someone in the group is wearing a wedding or Quinceanera dress
- Someone in the group is wearing formal attire (dress/suit/tuxedo)
- We require a place to change clothes or plan to bring costume changes
- We will arrive in a limo/party bus/large transport vehicle

## **STAFF USE ONLY**

DATE RECEIVED \_\_\_\_\_ DATE APPROVED \_\_\_\_\_ PERMIT CONTRACT TITLE \_\_\_\_\_ PERMIT # \_\_\_\_\_

Permit Contract created/date emailed **with Terms of Use** \_\_\_\_\_ Payment Received on \_\_\_\_\_

Confirmation of Payment email sent \_\_\_\_\_ Permit copy filed for AHFP Staff \_\_\_\_\_